



ATLAS Fall 2021 Due Dates

Start of Semester Requirements:

Presidents, Risk Managers, Social Chairs, Recruitment Chairs, and New Member Educators must attend the Risk Management Forum. Date, location, and time TBD.

Presidents attend CORE Conference August 25 or August 26th at 5pm of the 4th floor of the PSU .

IFC - [Property of Record Forms](#) must be completed by August 20, 2021 at 5:00pm for any properties that will be utilized for fraternity events or where 4 or more members reside. All lease holders must approve the form in order for it to be on file and be considered a Property of Record.

PHC - National Rosters and Engage Rosters must be completed by August 13, 2021 at 5pm and need to be uploaded into your Fall 2021 Folder on Google Drive.

First Deadline

September 3, 2021 - Complete the [ATLAS Submission Form](#)

- Upload updated National Roster
- Confirm Updated Engage Portal Roster
- Upload a **current** copy of the Insurance and Liability Certificate
- Upload your planning calendar for Fall 2021
- Confirm Officers for the Fall Semester

IFC - Recruitment Schedules with locations and addresses must be submitted. Provide a write up of your presentation for the PNM Information Sessions.

Submit [Graduate Forms](#) for May Graduates and [Altered Status Forms](#) for withdrawn members, transfers, suspensions, or expulsions on Engage. Forms opens on August 6, 2021.

Submit the [New Member Education Report](#) on Engage. **Must be completed by the New Member Educator or Intake Coordinator** if you plan on participating in Fall Recruitment or Intake.

Submit the [Scholarship Report](#) on Engage. **Must be completed by the Academic/Scholarship Chair.**

President Meetings for all leadership will be held on **September 22, October 27, and November 17, 2021** at 9pm in Roan Mountain.

Council dues must be paid by the 4th Council Meeting.

Recruitment, Intake, or Bid Extension:

- All chapters must follow respective Governing Council requirements for recruitment or intake.
- All chapters must submit a bid list to the Fraternity and Sorority Life Office via the [Fraternity and Sorority Bid List Form](#)
- Respective Registration Links or [Academic Verification Forms](#) (AVF) must be completed by anyone seeking membership. **All AVFs must be approved by FSL before a bid can be extended.** Grades will be checked by the FSL Staff on Monday and Thursday and information will be relayed to appropriate officers.
- All New Members must complete a [Membership Acceptance Form](#) within one week of accepting membership. The Hazing Education Form is now a part of the MAF.
- **All Initiations and New Member Presentations must conclude by November 18, 2020.**

Mid Semester Roster will be ran on October 15, 2021 and Rosters Lock on November 5, 2021

Final Deadline

November 19, 2021 at 5pm

- [ATLAS Service/Philanthropy Report](#) must be completed to show 2 completed, chapter-wide service events for the Fall 2021 semester. One Philanthropy event must be completed in 2021.
- [ATLAS Programming Report](#) must be completed to show completion of 1 chapter wide Risk Management Program and 1 chapter wide Inclusion and Diversity program for 2021. If this was completed in Spring 2021, the chapter does not need to submit for fall.
- [Advisor Meeting Report](#) must be completed by Advisors and show proof of at least two meetings with chapter leadership throughout the semester
- [ATLAS End of Term Report](#) must be completed by the outgoing President and must include a newly elected officer roster.

Other ATLAS Minimum Requirements tracked for the semester:

- Attend President Meetings each month.
- Chapter must maintain a 2.7 collective active grade point average
- New Members must achieve a 2.7 collective grade point average as a new member class
- [Social Event Registration Forms](#) need to be submitted on time and be followed as reported
- Chapter maintains **good standing** and is not placed on any probationary or restricted statuses

2021 FSL Awards Information

The [Chapter Award Nomination Form](#) and the [Individual Award Nomination Form](#) will open on October 13, 2021 and will close at 5pm on November 17, 2021.

All chapters wishing to be considered for their respective council organization of the year award must achieve a minimum of 50 Above and Beyond points and be in good standing for the entire calendar year. Presentations/Interviews will be scheduled on November 21, 2021 and information will be provided by the Joint Council.