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FSL Mission, Priorities, and Values

Mission

Fraternity and Sorority Life at Appalachian State University exists to support our organizations in creating a membership experience that is safe, encourages growth and accountability, and supports the development of each student.

Priorities

- **Health, Wellness, and Harm Prevention:** We believe our fraternity and sorority members should have a fun, enjoyable, and safe membership experience. We provide our chapters with the tools and resources needed to help them create an environment that prioritizes safety, wellness, and responsibility for their members.
- **Leadership Education and Development:** We provide students the opportunity to learn more about and develop their leadership capabilities.
- **Belonging:** We support our organizations in creating a community that values acceptance and celebration of all members in the App State Fraternity & Sorority community. We provide programming to support the education of members and better the experiences of all members in the community.
- **Personal and Professional Development:** We provide programming that helps students gain more self-confidence, prepares them for life after college, and become better citizens of their communities.
- **Civic Engagement:** We provide our students with opportunities to connect with campus and community partners to help them create positive change on campus and in the Boone community.

Values

- Belonging
- Integrity
- Growth
- Engagement
- Accountability
- Compassion

Background and Purpose of ATLAS

ATLAS (*Accountability Towards Leadership Achievement and Success*) is the result of a student-led task force established in 2017. The purpose of ATLAS is to serve as a roadmap to assist the fraternity and sorority community in meeting organizational goals and to support positive working relationships between the University, governing councils, and individual chapters. Ultimately, the goal is to provide resources and support to enhance educational and leadership development programming, risk management, civic engagement initiatives, and membership development for all organizations. Ultimately, the goal is to provide resources and support to enhance educational and leadership development programming, harm reduction, civic engagement initiatives, and membership development for all organizations. We believe that each individual chapter is responsible for and has the ability to enhance their organization at Appalachian State University. We believe that each chapter is unique and we believe that chapters should assess, create, and execute goals that enhance their organization and helps them achieve success. There are two components to this program: Compliance and Recognition and Chapter Coaching.

Compliance and Recognition

Chapters are expected to meet the “Meet Standards” level in the areas of achievement and recognition listed below.

- Engagement & Administrative
- Leadership
- Harm Reduction
- Scholarship
- Service & Philanthropy

Submitting and Verifying ATLAS Data

ATLAS is an annual program (January-December) and submissions will be verified by Fraternity and Sorority Life (FSL) staff on an ongoing basis. There is a deadline for submissions for each semester:

- Spring 2024: May 13th
- Fall 2024: December 13th

All submissions must be turned in on Engage via the ATLAS Submission Form, unless otherwise stated by FSL staff. For certain submissions, the following templates must be used:

- [Event Template](#)
 - Use for all events the chapter hosts or attends except for service and philanthropy events.
- [Service Event Template](#)
- [Philanthropy Event Template](#)
- [End of Semester Service Hours Report](#)
- [End of Semester Philanthropy Donation Report](#)

If your chapter has the same requirements for your (inter)national headquarters, you can submit the same documentation for ATLAS as long as it covers the same content/questions that FSL requires.

Earning Points

Each requirement is broken down into the four Standards Levels: needs improvement, making progress, meeting standards, and exceeding standards.

- Needs Improvement = 0 points
- Making Progress = 1 point
- Meeting Standards = 3 points
 - These are the minimum requirements & highlighted in green.
- Exceeds Standards = 5 points
 - These are points for going above and beyond the minimum requirements.
 - Exceeds Standards points do not make up for missing minimum requirements.
 - Some tasks can only earn Exceeds Standards points.

There are some tasks/requirements that are required/can earn points for both the fall and spring semesters. Fraternity and Sorority Life staff will develop and share a tracking sheet/table with chapters each semester.

Bonus Points

At various times throughout the year, Fraternity and Sorority Life staff may share opportunities for extra “Exceeds Standards” points that may not initially be on the tables in this document. Councils may request that some of their events count for bonus points. Requests must be submitted in writing to their council advisor at least *three weeks* in advance.

Chapter Programming Credits

Chapters that earn “Meeting Standards” or “Exceeds Standards” for their overall status are entered to win a programming credit (\$250 or \$500). This credit can be used for educational programming, philanthropy events, alcohol-free chapter events, etc. The chapters selected for the programming credit will need to meet with their chapter coach to discuss the

process for the funds and expectations.

Tracking ATLAS Submissions

ATLAS submissions must be submitted via Engage. The FSL project assistant responsible for reviewing and verifying submissions will be Conrad Nelsen. Conrad will share a spreadsheet with each chapter that will show which items have been completed and how many points were earned. Each chapter president and ATLAS chair (if applicable) will have access to the 2024 ATLAS google table which will have all of the ATLAS due dates for the year. Please email fsl@appstate.edu with any questions about ATLAS.

Failure to Meet Standards

Chapters are expected to “Meet Standards” each semester. Chapters that earn “Making Progress” for three consecutive semesters or 3/5 semesters will automatically earn “Needs Improvement”. Chapters that earn “Needs Improvement” for four consecutive semesters or 4/5 semesters will have their recognition at Appalachian State University reviewed. The following measures will be used to help chapters “Meet Standards”:

- Making Progress
 - Semester 1: The chapter president and advisor will receive a letter from their chapter coach that explains their status and the areas that need improvement. The chapter president and other designated officers will need to meet with their chapter coach to discuss their status and strategize ways to make improvements.
 - Semester 2: The chapter president, advisor, and headquarters will receive a letter from their chapter coach that explains their status and the areas that need improvement. The chapter president and other designated officers will need to meet with their chapter coach to discuss their status and strategize ways to make improvements. The chapter will be required to submit an action plan that outlines the steps the chapter will take to ensure they earn “Meeting Standards”. This plan will need to be signed off by their chapter advisor and a headquarters staff member. The plan will be reviewed with the chapter president and their chapter coach.
 - Semester 3: The chapter will earn “Needs Improvement” and follow the procedures below for “Needs Improvement Semester 1”.
- Needs Improvement
 - Semester 1: The chapter president, advisor, and headquarters will receive a letter from their chapter coach that explains their status and the areas that need improvement. The chapter coach will coordinate a meeting with chapter leadership, advisors, and other necessary stakeholders to develop a plan of success for the chapter. The chapter president or other leadership will need to meet with their chapter coach bi-weekly to ensure that progress is being made. The chapter will only be able to register and host one social event during the semester, which can be reviewed if the chapter is making significant progress by midterms.
 - Semester 2: The chapter president, advisor, and headquarters will receive a letter from their chapter coach that explains their status and the areas that need improvement. The chapter coach will coordinate a meeting with chapter leadership, advisors, and other necessary stakeholders to develop a plan of success for the chapter. The chapter president or other leadership will need to meet with their chapter coach bi-weekly to ensure that progress is being made. The chapter will be placed on social suspension for the semester and will be unable to register or host any social events. The chapter will be referred to their council judicial board (if applicable) for further sanctions.
 - Semester 3: The chapter president, advisor, and headquarters will receive a letter from their chapter coach that explains their status and the areas that need improvement. The chapter will be under review by the ATLAS Peer Review committee. The committee will hold a hearing where the chapter will have the opportunity to advocate for their chapter and detail how they will make changes. The ATLAS Peer Review Committee will determine the appropriate sanctions.
 - Semester 4: The ATLAS Peer Review Committee will hold a hearing for the chapter to discuss their recognition. The committee will either recommend the chapter’s recognition be reviewed by Student

Conduct or develop new sanctions.

ATLAS Peer Review Committee

Structure

- The ATLAS Peer Review Committee will be made up of one council officer and one chapter president from each council, and one non-FSL Campus Activities staff member. One FSL staff member will serve as a non-voting ex-officio member.
- Chapters will be allowed to have up to five representatives. These representatives should include chapter executive officers, advisors, and/or headquarters representatives.

Timing

- The ATLAS Peer Review Committee will convene within the first 4 weeks of each semester for hearings, if any.

Process

- The ATLAS Peer Review Committee will summarize the reasons as to why the chapter is facing possible loss of recognition.
- The chapter will have 30 minutes to present the reasons for their status, steps they have or will take to improve, and why they feel they should maintain their recognition.
- The committee and the chapter will then have a discussion regarding the presentation and status.
- Once the conversation is over, the committee will deliberate on the status recommendation for the chapter. Their recommendation must be typed and sent to the chapter representatives and FSL staff.
- FSL staff will then decide whether to proceed with recommending the chapter to lose their recognition with the Office of Student Conduct.

Standards Levels

There are four standards levels that chapters can earn each semester; needs improvement, meeting standards/in good standing, and exceeds standards. Below are the requirements for each standard level:

Standards Level	Cumulative Points Needed	Incentive
Exceeds Standard	139-465 of Exceeds Standards points * and must "Meet Standards" in 5/6 categories	<ul style="list-style-type: none"> • Eligible for Chapter of the Year • Eligible to apply for FSL chapter awards • Entered in to earn \$500 chapter programming credit • Featured on FSL social media • Maintains compliance & recognition
Meets Standards	119-150 of Meets Standards and Making Progress points * and "Meet Standards" in 5/6 categories	<ul style="list-style-type: none"> • Eligible to apply for chapter awards (excluding Chapter of the Year) • Entered in to earn \$250 chapter programming credit • Maintains compliance & recognition
Making Progress	34-118 of Making Progress and Meets Standards points * and "Meet Standards" for 3/6 categories	<ul style="list-style-type: none"> • Maintains compliance & recognition
Needs Improvement	0-33 of Making Progress and Meets Standards points	N/A

Chapters must earn 80% of "Making Progress" or "Meets Standards" points in order to earn that status. To earn "Exceeds Standards" a chapter must meet standards for all categories, as well as earn 30% of available "Exceeds Standards" points. Only chapters meeting the "Exceeds Standards" level may be eligible for Chapter of the Year Award.

Engagement & Administrative

Task	Due Date	Needs Improvement (0)	Making Progress (1)	Meets Standards (3)	Exceeds Standards (5)
One chapter representative attends Town Hall	Spring 1/31	No one attends Town Hall	N/A	One chapter representative attends Town Hall	N/A
One chapter representative attends CORE Conference	Fall TBD	No one attends CORE Conference	N/A	One chapter representative attends CORE Conference	N/A
Chapter completes Engage re-registration	Spring 2/16	Incomplete	Late completion	Completes re-registration on time	N/A
New Members attend STRIDE requirements	Spring 3/1	Less than 55% of new members attend	55-74% of new members attend	75% of new members attend	More than 75% of new members attend
	Fall 10/11	Less than 55% of new members attend	55-74% of new members attend	75% of new members attend	More than 75% of new members attend
In good standing with respective council	Spring 5/13/24	Not in good standing	N/A	In good standing	N/A
	Fall 12/13/24	Not in good standing	N/A	In good standing	N/A
Rosters are properly maintained ***	Spring 5/13/24	Forms not submitted	Forms submitted late	Forms submitted on time	N/A
	Fall 12/13/24	Forms not submitted	Forms submitted late	Forms submitted on time	N/A
Chapter hosts brotherhood/sisterhood/siblinghood events	Spring 5/13/24	Chapter hosts no events	Chapter hosts one event	Chapter hosts 2-3 events	Chapter hosts more than 3 events
	Fall 12/13/24	Chapter hosts no events	Chapter hosts one event	Chapter hosts 2-3 events	Chapter hosts more than 3 events
Recruitment/Intake schedules are submitted ***	Spring dependent on council	Not submitted	Submitted late	Submits one week in advance	N/A
	Fall dependent on council	Not submitted	Submitted late	Submits one week in advance	N/A
Bid/Prospective Member lists	Spring dependent on	Not submitted	Submitted late	Submits within 5 days of Bid Day/	N/A

are submitted	council			selection of candidates	
	Fall dependent on council	Not submitted	Submitted late	Submits within 5 days of Bid Day/ selection of candidates	N/A
New Member Education schedules are submitted ***	Spring dependent on council	Not submitted	Submitted late	Submits two weeks in advance	N/A
	Fall dependent on council	Not submitted	Submitted late	Submits two weeks in advance	N/A
Chapter attends a program or event of another organization such as an educational program, new member presentation, service and/or philanthropy event.	Spring 5/13/24	N/A	N/A	N/A	15% of chapter attends. Can be awarded up to three times each semester, for up to 15 points
	Fall 12/13/24	N/A	N/A	N/A	15% of chapter attends. Can be awarded up to three times each semester, for up to 15 points
Chapter hosts an Alumni Event that focuses on service, ritual, and/or brotherhood/sisterhood	Spring 5/13/24	N/A	N/A	N/A	25% or more of chapter attends. Can be awarded once a semester
	Fall 12/13/24	N/A	N/A	N/A	25% or more of chapter attends. Can be awarded once a semester
Chapter hosts a program or event for family members.	Spring 5/13/24	N/A	N/A	N/A	25% or more of chapter attends. Can be awarded once a semester
	Fall 12/13/24	N/A	N/A	N/A	25% or more of chapter attends. Can be awarded once a semester
Chapter participates in Homecoming activities	Fall TBD	N/A	N/A	N/A	Awarded only in Fall
Chapter hosts a	Spring 5/13/24	N/A	N/A	N/A	30% or more of

chapter-wide Career Development Program.					chapter attends. Can be awarded once a semester
	Fall 12/13/24	N/A	N/A	N/A	30% or more of chapter attends. Can be awarded once a semester
Points Possible	Spring (including annual)	0	7	27	40
	Fall	0	6	24	45
	TOTAL	0	13	51	85
Points needed for standard level		>10	10	40	25 *in addition to meeting standards

- Rosters are properly maintained on Engage and updates are communicated through:
 - Membership Acceptance Forms within one week of accepting membership
 - Altered Status Forms
- New Member Education plans are provided to the Campus Activities Office two weeks in advance and do not exceed 8 weeks. Any exceptions must be requested in writing two weeks prior to the start of the process.

Leadership

Task	Due Date	Needs Improvement (0)	Making Progress (1)	Meets Standards (3)	Exceeds Standards (5)
Chapter president or alternate attends annual leadership retreat	Spring 1/20	No representative	N/A	One representative attends	N/A
Chapter has three members participate in Emerging Leaders Program ***	Spring TBD	No members participate	1-2 members participate	3 members participate	4-5 members participate
Leadership roster is submitted	Spring 12/15/24	Not submitted	Late submission	Submitted on time	N/A
President or representative attends coaching meetings	Spring 5/1/24	Less than 2 meetings each semester	2 meetings each semester	3 meetings each semester	4 meetings a semester
	Fall 12/1/24	Less than 2 meetings each semester	2 meetings each semester	3 meetings each semester	4 meetings a semester
Chapter meets with alumni/grad or faculty/staff advisors	Spring 5/13/24	No meetings	1 meeting each semester	2 meetings each semester	3+ meetings each semester
	Fall 12/13/24	No meetings	1 meeting each semester	2 meetings each semester	3+ meetings each semester
Members apply for council executive officer positions	Dependent on council	No one applies	N/A	One member applies	2+ members apply
Membership is involved in another club/organization on campus ***	Annual	N/A	N/A	N/A	50%+ of membership is involved in another org.
Chapter receives national awards/recognition ***	Annual	N/A	N/A	N/A	Can be awarded up to 3 times, for a total of 15 points

Chapter attends regional/national officer training or convention ***	Annual (12/13/24)	N/A	N/A	N/A	1+ officer attends
Chapter hosts a leadership workshop facilitated by the Office of Community-Engaged Leadership	Spring 5/13/24	N/A	N/A	N/A	25%+ attends
	Fall 12/13/24	N/A	N/A	N/A	25%+ attends
Points Possible	Spring (including annual)	0	4	18	50
	Fall	0	2	6	15
	Total	0	6	24	65
Points needed for Standards Level		>5	5	19	20 *in addition to meeting standards

- Chapter has three members participate in Emerging Leaders Program. **Chapters with less than 10 members only need to send one emerging leader.**

Harm Reduction

Task	Due Date	Needs Improvement (0)	Making Progress (1)	Meets Standards (3)	Exceeds Standards (5)
Chapter submits copy of Certificate of Liability Insurance	Spring 3/1	Not submitted	Late submission	Submitted on time	N/A
Chapter submits letter of good standing from inter/national headquarters or regional leadership	Spring 3/1	Not submitted	Late submission	Submitted on time	N/A
Leadership (President, Risk Management, Social Chairs, New Member Educators) attends the Harm Prevention workshop/forum each semester.	Spring 1/17/24	Less than 2 officers.	2 officers or alternates attend	3 required officers or alternates attend. (chapters with 10 or less members only need to send one member)	4 officers or delegates attend.
65% or more of the chapter has attended a professionally facilitated risk management program during the year	Annual (12/13/24)	Less than 50% attends	50-64% attends	65-75% attends	76%+ attends
Social Chairs and Risk Managers review Risk Management and Social Policies, including hazing compliance laws and policies, with the chapter each semester and submit a roster of those who attended. 60% attendance	Spring 5/13/24	Less than 50% attends	50-59% attends	60-70% attends	71%+ attends
	Fall 12/13/24	Less than 50% attends	50-59% attends	60-70% attends	71%+ attends

required.					
Chapter hosts one dry/alcohol-free social event each semester.	Spring 5/13/24	No dry social events hosted	N/A	One dry social event hosted	3+ dry social events hosted
	Fall 12/13/24	No dry social events hosted	N/A	One dry social event hosted	3+ dry events hosted
Chapters submit Property of Record Forms and Social Event Registration Forms as requested.	Spring 5/13/24	Forms/events not submitted or submitted late 2+ times	One late submission	Forms submitted on time	N/A
	Fall 12/13/24	Forms/events not submitted or submitted late 2+ times	One late submission	Forms submitted on time	N/A
Additional workshops/trainings/events regarding harm prevention	Spring 5/13/24	N/A	N/A	N/A	20% of chapter attends. Can be awarded up to 3 times each semester for 15 total points.
	Fall 12/13/24	N/A	N/A	N/A	20% of chapter attends. Can be awarded up to 3 times each semester for 15 total points.
Host a chapter wide program facilitated with Wellness and Prevention Services	Spring 5/13/24	N/A	N/A	N/A	20% of chapter attends. Can be awarded once a semester
	Fall 12/13/24	N/A	N/A	N/A	20% of chapter attends. Can be awarded once a semester
Chapter does not have any Risk Management Incidents or Sanctions in 2024.	Spring 5/13/24	N/A	N/A	N/A	No incidents/sanctions
	Fall 12/13/24	N/A	N/A	N/A	No incidents/sanctions
Points Possible	Spring (including annual)	0	7	21	45
	Fall	0	2	9	35
	Total	0	9	30	80

Points needed for Standards Level		>7	7	24	24 *in addition to meeting standards
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Scholarship

Task	Due Date	Needs Improvement (0)	Making Progress (1)	Meets Standards (3)	Exceeds Standards (5)
Chapter meets a 2.70 semester GPA	Spring 5/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
	Fall 12/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
Chapter meets a 2.70 cumulative GPA	Spring 5/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
	Fall 12/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
Chapter New Members meet a 2.70 semester GPA	Spring 5/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
	Fall 12/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
Chapter New Members meet a 2.70 cumulative GPA	Spring 5/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
	Fall 12/13/24***	Under 2.60	2.60-2.699	2.70-2.80	2.81-2.99
Chapter submits academic plan	Spring 2/13/24***	Not submitted	Late submission	Submitted on time	N/A
	Fall 8/13/24***	Not submitted	Late submission	Submitted on time	N/A
Chapter has improved semester GPA by .10+	Spring 5/13/24***	N/A	N/A	N/A	Yes
	Fall 12/13/24***	N/A	N/A	N/A	Yes
Chapter has improved cumulative GPA by .10+	Spring 5/13/24***	N/A	N/A	N/A	Yes
	Fall 12/13/24***	N/A	N/A	N/A	Yes
Chapter has a semester GPA of 3.0+	Spring 5/13/24***	N/A	N/A	N/A	Yes
	Fall 12/13/24***	N/A	N/A	N/A	Yes
Chapter has a cumulative GPA	Spring 5/13/24***	N/A	N/A	N/A	Yes

of 3.0+	Fall 12/13/24***	N/A	N/A	N/A	Yes
Chapter meets or exceeds all women/men average	Spring 5/13/24***	N/A	N/A	N/A	Yes
	Fall 12/13/24***	N/A	N/A	N/A	Yes
Chapter hosts a professionally facilitated scholarship workshop.	Spring 5/13/24***	N/A	N/A	N/A	15% of chapter attends. Can be awarded once a semester
	Fall 12/13/24***	N/A	N/A	N/A	15% of chapter attends. Can be awarded once a semester
Points Possible	Spring (including annual)	0	5	15	50
	Fall	0	5	15	50
	Total	0	10	30	100
Points needed for Standard Level		>8	8	24	30 *in addition to meeting standards

- Chapter submits academic plan. **If the chapter meets the GPA requirement for Spring 2024, they will not need to submit a new academic plan.**

Service & Philanthropy

Task	Due Date	Needs Improvement (0)	Making Progress (1)	Meets Standards (3)	Exceeds Standards (5)
Submit individual member service hours and philanthropy donations.	Spring 5/13/24	Not submitted	Late submission	Submitted on time	N/A
	Fall 12/13/24	Not submitted	Late submission	Submitted on time	N/A
Host 2 service events each semester ***	Spring 5/13/24	No events	1 event	2 events	Can be awarded up to three additional events each semester, for up to 15 points
	Fall 12/13/24	No events	1 event	2 events	Can be awarded up to three additional events each semester, for up to 15 points
Host 1 philanthropy event, or an additional service event each semester ***	Annual (12/13/24)	No hosted philanthropy events	N/A	1 event	Can be awarded up to three additional events each semester, for 15 total points
Chapter collaborates on a service or philanthropy event with another chapter.	Spring 5/13/24	N/A	N/A	N/A	Can be awarded up to twice a semester, for 10 total points
	Fall 12/13/24	N/A	N/A	N/A	Can be awarded up to twice a semester, for 10 total points
Chapter completes service hours or hosts a fundraising event for/with one of our FSL Philanthropy Partners: App Builds a Home, Children's Playhouse, and Hunger & Health Coalition	Spring 5/13/24	N/A	N/A	N/A	Can be awarded up to twice a semester, for 10 total points
	Fall 12/13/24	N/A	N/A	N/A	Can be awarded up to twice a semester, for 10 total points

Members participate in an Alternative Service Experience with CEL.	Spring 5/13/24	N/A	N/A	N/A	Can be awarded per member, up to five members, for 25 total points
	Fall 12/13/24	N/A	N/A	N/A	Can be awarded per member, up to five members, for 25 total points
Points Possible	Spring (including annual)	0	3	9	75
	Fall	0	2	6	60
	Total	0	5	15	135
Points needed for Standards Level		>4	4	12	40 *in addition to meeting standards

- Host 2 service events each semester. **Street clean-ups can only be counted once.**
- Host 1 philanthropy event, or an additional service event each semester. **3 percentage nights count for 1 philanthropy event.**

Chapter Coaching

The second component to ATLAS is chapter coaching. Each chapter will have a designated Fraternity and Sorority Life staff member as a chapter coach.

- The role of the chapter coach is to:
 - Provide knowledge, time, and resources to assist the chapter in achieving their goals.
- Chapter coaches will support chapters and help them maintain compliance and recognition. Ultimately, it is the chapter's responsibility to follow ATLAS and complete and submit tasks on time.
- Each chapter's Google table will send automatic reminders leading up to the due date of ATLAS requirements.

Submission of ATLAS Requirements

All ATLAS submissions must be submitted via [this form](#).