



## APPALACHIAN STATE UNIVERSITY INTERFRATERNITY COUNCIL CONSTITUTION AND BYLAWS

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# **Constitution of the Interfraternity Council Appalachian State University**

## **PREAMBLE**

**We, the members of the Interfraternity Council of Appalachian State University, desiring to further the advancement of the North American Interfraternity Conference, establish an Internal organization, to adopt a system of self governance and to establish rules and regulations, do hereby subscribe this Constitution to serve and promote the interest of each fraternity, the student body, and Appalachian State University.**

## **ARTICLE I. NAME**

This organization shall henceforth be known as the Interfraternity Council of Appalachian State University, hereafter referred to in this Constitution as the Interfraternity Council or the Council.

## **ARTICLE II. PURPOSE**

The Purpose of the Interfraternity Council of Appalachian State University is:

- A. Provide a sovereign governance structure for its member fraternities
- B. To act as a functional liaison between member fraternities and the University as well as other organizations on the campus of Appalachian State University
- C. Acts as a forum for the exchange of ideas and the initiation of action between individual member fraternities and the greater fraternity and sorority life community
- D. Make recommendations to the Campus Activities office on matters concerning Fraternity and Sorority Life at Appalachian State University
- E. Foster amicable relations amongst all Fraternity men at Appalachian State University
- F. To maintain and assess the method by which members are recruited and inducted into member organizations
- G. Preserve and support good scholarship
- H. Hold member chapters accountable for their actions and hold them to the highest interpretation of the ideals on which their organizations were founded in association with the University

## **ARTICLE III. AUTHORITY**

The Interfraternity Council shall be an affiliated student organization of Appalachian State University with the right and authority to exercise all rulings and procedures dealing specifically with the social fraternity system of Appalachian State University. This special council shall discharge its duties and responsibilities in accordance with the following Constitution and shall follow all Appalachian State University, State, and Federal laws and policies.

## **ARTICLE IV. MEMBERSHIP**

### **Section I. Membership Eligibility**

- A. Membership in the IFC is open to chapters and expanding groups of fraternities at Appalachian State University, as follows:
  - a. Any chapter or expanding group of a North-American Interfraternity Conference (NIC) member organization shall hold membership in the IFC, so long as they are in good standing with the University and Office of Fraternity and Sorority Life.
  - b. Any chapter or expanding group of a local, state, regional, or inter/national fraternity, which is not a member of the NIC, may hold membership in the IFC.
- B. The IFC will not recognize chapters that have been suspended or have had their charter revoked by the inter/national organization.
- C. The Interfraternity Council agrees that no student will be excluded from membership or participation on the basis of his or her race, color, religious status or historic religious affiliation, sex, national origin, age, political affiliation, veteran status, sexual orientation, gender identity and expression, or unless exempt under Title IX, gender.

### **Section II. Membership Classifications for Member Chapters**

The membership classifications of Member Chapters shall be for all social fraternities recognized by Appalachian State University and the Interfraternity Council as follows;

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization and is recognized by the University and the Interfraternity Council. Full membership grants the member chapter all rights, privileges, and responsibilities under the IFC Constitution and Bylaws.
- B. Associate Member: Any fraternity or colony of an inter/national organization recognized by both Appalachian State

University and the Interfraternity Council that has not fully received their charter or has not been rechartered and is currently on probationary terms. Associate membership grants the member chapter all rights, privileges, and responsibilities under the IFC Constitution and Bylaws, except that it does not have voting privileges, cannot hold IFC Executive Board positions, cannot have an IFC Judicial Delegate, nor have a representative on the Expansion Committee. Associate member chapters may have a representative on the Slating Committee and all other adhoc committees.

- a. Associate members may be granted voting powers if the current full members motion and vote to grant voting powers. Associate member chapters must be in good standing.

For the purpose of this Constitution and the IFC Bylaws, both Full Members and Associate Members are referred to as Member Chapters.

- Alpha Epsilon Pi – Full Member Fraternity
- Alpha Sigma Phi – Full Member Fraternity
- Alpha Tau Omega – Full Member Fraternity
- Beta Theta Pi - Full Member Fraternity
- Delta Sigma Phi – Full Member Fraternity
- Delta Tau Delta – Full Member Fraternity
- Kappa Alpha Order – Full Member Fraternity
- Kappa Sigma – Full Member Fraternity
- Lambda Chi Alpha – Full Member Fraternity
- Phi Delta Theta – Full Member Fraternity
- Phi Kappa Tau – Full Member Fraternity
- Phi Sigma Kappa – Full Member Fraternity
- Pi Kappa Alpha – Full Member Fraternity
- Pi Kappa Phi – Full Member Fraternity
- Sigma Alpha Epsilon – Full Member Fraternity
- Sigma Nu – Full Member Fraternity
- Theta Chi – Full Member Fraternity

### **Section III. Member Chapter Minimum Expectations**

Each Member Chapter shall adhere to and abide by the following minimum expectations:

- A. Each Full Member Chapter shall comply with all policies set forth by:
  - a. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
  - b. The rules and regulations of Appalachian State University.
  - c. The general values-based conduct of fraternity men.
- B. Pay council dues.
- C. Send two consistent delegates to weekly governing body meetings.
- D. Keep campus roster up to date and Engage portal maintained.
- E. Maintain minimum ATLAS Benchmark requirements.
- F. Member chapters may not host, co-host, or participate in any activities with unrecognized organizations.
- G. Associate member chapters must uphold probationary status and terms as stated in Article V. Section 2 of the Appalachian State University Fraternity and Sorority Life Expansion and Recolonization Policy.

A Member Chapter which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Vice President of Judicial Affairs for potential judicial review.

### **Section IV. Membership Status for Member Chapters**

The membership status of Member Fraternities shall be as follows:

- A. Good Standing: A member chapter shall be deemed to be in Good Standing if the member chapter is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the IFC Bylaws, and is currently meeting the minimum expectations outlined in Section III of this Article.
- B. Good Standing on Probation: A member chapter shall be deemed to be in Good Standing on Probation if the member chapter is currently operating under Non-Status Sanctions and currently meets the minimum expectations outlined in Section III of this Article.
- C. Probationary Standing: A member chapter shall be deemed on Probation operating under Non-Status Sanctions for a designated period of time determined by the IFC Judicial Board or has currently failed to meet the minimum expectations outlined in Section III of this Article.
- D. Poor Standing: A member chapter shall be deemed to be in Poor Standing if the member chapter has been placed under Suspension by the IFC or has currently failed to meet the minimum expectations outlined in Section III of this Article.

## **ARTICLE V. IFC EXECUTIVE BOARD**

### **Section I. IFC Executive Board**

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

### **Section II. IFC Executive Board Composition**

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws, this list shall also be numbered in the order of rule and contingency.

1. President
2. Vice President of Administration and Finance
3. Vice President of Judicial Affairs
4. Vice President of Member Development
5. Vice President of Recruitment
6. Vice President of Academics
7. Vice President of Community Relations
8. Vice President of Communications

### **Section III. IFC Executive Board Responsibilities**

The IFC Executive Board shall be responsible for:

- A. The efficient and effective functioning of the entire IFC and it's activities
- B. Coordinating within IFC's framework all activities that are planned and approved by the IFC General Body
- C. Acting as official spokesmen for IFC
- D. Receiving any complaints from individual students, fraternities & sororities, the administration, or the community and deal with them as stipulated by the judicial procedures
- E. Meeting prior to or after each IFC General Body meeting as a council to discuss all policies, proposals, and updates
- F. Regular meetings scheduled with the IFC Advisor
- G. Participating in all community wide and Interfraternity Council sponsored events
- H. All other duties and responsibilities set forth for their respective offices (See Article I of the Bylaws for a description of each position)

### **Section IV. IFC Executive Board Eligibility and Expectations**

To be eligible to run and to hold an IFC Executive Board position, a representative must:

- A. Maintain a grade point average no less than a 2.7
- B. Be a fulltime student at Appalachian State University
- C. Be an undergraduate for another full calendar year after his election
- D. Be a member of good standing in a full member organization that is recognized by the Interfraternity Council at Appalachian State University.
- E. No member organization shall hold more than two officer positions on the Council.
- F. President, Judicial Affairs, and Vice President of Administration and Finance may not be members of the same organization.
- G. A Chapter President may be eligible to be elected as a member of the Interfraternity Council Executive Board. A Chapter President may not be elected to the roles of IFC President, Vice President of Administration & Finance, Vice President of Judicial, or Vice President of Recruitment.
- H. Officers' term in office shall last from December in the semester they are elected until the following December.
- I. IFC Executive Board officers are not to exploit their position for individual or chapter benefit.
- J. All elected Officers are required to attend the Annual Leadership Retreat and the AFLV Conference during their term.

### **Section V. Applications**

- A. Applications for officer positions shall open on Engage the second scheduled meeting of October and will close 10 business days after they are posted.
- B. Individuals will specify on their application, which position(s) they would like to hold, and will also indicate whether or not they would be willing to hold any positions besides their preferred choices.

### **Section VI. Slating Committee**

The committee will be made up of one delegate from each chapter. It is recommended that the representative be an existing delegate of the chapter or a present/past Officer of the Interfraternity Council. The IFC Advisor will serve as an ex-officio non-voting member.

## **Section VII. Slating Procedure**

- A. The Slating Committee will convene under the direction of the IFC Advisor and be comprised of one delegate from each member chapter and two representatives from the Interfraternity Executive Board.
- B. The Interfraternity Executive Board Officer serving on the slating committee will be selected by the IFC Executive Board. Eligibility for each officer will be determined by a performance review with the IFC Advisor based upon officer position descriptions. The selected officer cannot be of the same affiliation as the Interfraternity Council President.
- C. The Slating Committee will conduct interviews no later than the first Monday of November.
- D. The Slating Committee will present the slate in its entirety to the council, the first general body after they convene and select qualified candidates through statements/presentations outlining the reasons that they chose each candidate for their respective positions. The names of the other candidates the committee considered for each position must be included as well.
- E. A slate must be approved with two thirds of the voting delegates' votes via secret ballot
- F. If the slate does not obtain two thirds (2/3) of the vote, anyone seeking an Executive Board position that was not slated can be nominated.
  - a. To be nominated from the floor, the candidate must have turned in an application and been interviewed by the Slating Committee for an Executive Board position.
  - b. Candidates will be required to give speeches not exceeding two minutes for each position they are nominated for.
  - c. The candidates are subject to a question and answer session at the discretion of the voting delegates.
  - d. Each officer must be voted on individually and will be elected by a simple majority.
  - e. In the event of a tie, the Interfraternity President will cast a tie breaking vote.
- G. Installation of Officers shall be at the Annual Awards Ceremony on the last Monday of November each year.

## **Section VIII. Voting Procedures for Elected Positions**

- A. Each full member chapter has one vote.
- B. For the purpose of officer elections or officer impeachment, a two thirds (2/3) vote of quorum shall constitute a decision.
- C. In the case of a tie, the IFC President shall cast the deciding vote.
- D. If ballots are utilized, ballots are collected by the IFC President, Vice President of Judicial Affairs, or IFC Advisor
  - a. The IFC President, Vice President of Judicial Affairs, and the IFC Advisor shall remove themselves from IFC General Council to count the votes
  - b. Voting ballots shall be kept on record with the IFC Advisor for one year after the election.

## **Section IX. Impeachment**

In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post as outlined in Article I. of the Bylaws, said officer is subject to review, and if necessary, recalled by the IFC Executive Board and IFC Council Members.

- A. Any IFC Executive Board officer and IFC Council Member can call for the removal of an IFC Executive Board officer.
- B. Due Process for removal of an IFC Executive Board officer is defined as the following:
  - a. The IFC President must notify the officer in writing that he is not performing in accordance with standards established in (Article V).
- C. The IFC Executive Board will hold a vote of removal or confidence at the following General Body meeting following the initial warning.
  - a. Three/fourths (3/4) vote is required to remove the officer.
  - b. A secret ballot will be taken by only Member Fraternity Presidents in good standing.
  - c. Upon a removal decision, the motion is presented to the IFC Council Members.

## **Section X. Officer Vacancies**

- A. In the event that an officer position becomes vacant, nominations for that position shall occur at the meeting of the announcement of the vacancy and last until the following regularly scheduled meeting. Elections for that position shall occur at the following regularly scheduled Council meeting following the announcement.
- B. Election process for a vacancy shall be as follows:
- C. Each candidate will be given a maximum of five (5) minutes to present himself to the IFC Council Members
- D. After each presentation, IFC Council Members will receive five (5) minutes for questioning
- E. When all presentations are completed, deliberation will be held for no longer than six (6) minutes.
- F. A secret ballot will be taken by only Member Fraternity Presidents in good standing and a simple majority will decide the outcome.
- G. If there are two or less vacancies on the Interfraternity Council Executive Board, the Board can choose to vote unanimously to not reelect the vacant position(s) and disperse responsibilities amongst existing executive officers.

## **ARTICLE VI. COMMITTEES**

### **Section I. IFC Committees**

The Council shall consist of two types of committees, standing committees and adhoc committees.

- A. The standing committees of the Council shall include the Slating Committee, and Expansion Committee
- B. The adhoc committees of the Council shall be the Academic Committee, Recruitment Committee, Finance Committee and the New Member Education Committee, and any other committee the Council or Council deems necessary.

### **Section II. Expansion Committee**

The Interfraternity Expansion Committee will serve as a recommending body to the Campus Activities Office. This committee will determine if it is an appropriate time for expansion, will determine all timelines for reviewing expansion proposals, and will provide the Assistant Director of Campus Activities, Fraternity and Sorority Life with any recommendations to invite organizations to charter or recolonize.

- A. The expansion committee will follow the procedures as outlined in the Appalachian State University Expansion and ReColonization Policy.
- B. The Expansion Committee will review any petitions as needed. The timeline for review of an IFC organization's petition is up to the Expansion Committees discretion within each academic year.

### **Section III. IFC Committee Meeting Policies**

All committees of IFC shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings
- B. A majority of the committee members present shall constitute a quorum in order to conduct committee business
- C. Each committee shall meet as called by it's committee chair
- D. Committees are comprised of the chapter president, delegate, or respective chair pertaining to that committee

## **ARTICLE VII. CONSTITUTIONAL AMENDMENTS**

### **Section I. Constitutional Amendments**

- A. This Constitution and the following Bylaws may be amended by a three fourths (3/4) vote of the IFC member organizations present at the regular meeting where balloting takes place, provided that the proposed amendment(s) has been submitted in writing at a meeting at least one week before the vote is taken, and notice of such intended action is given to each fraternity.
- B. Any financial motion must be presented two weeks in advance and shall require two readings at two separate Governing Body meetings.
- C. All written motions must be presented to the President and Vice President of Administration and Finance as written legislation.

### **Section II. Adoption and Dissemination**

- A. A memo detailing the amendment(s) must be sent to all member fraternities by the date on which the amendments become effective.
- B. The IFC President and Vice President of Administration and Finance will meet every year to review the Constitution and Bylaws and make any needed adjustments due to new members or situations that need attention. They will submit their changes to the Executive Board for approval, the Executive Board will submit the new constitution for approval by the IFC Delegates.
- C. The changes to the IFC Constitution and Bylaws shall become effective the academic semester immediately following ratification or effective immediately depending on the needs of the IFC, by a 3/4ths quorum vote of members of IFC.
- D. A revised copy of the Constitution and Bylaws must be distributed to all member fraternities by the date on which the revisions become effective.



# **Bylaws of the Interfraternity Council Appalachian State University**

## **Article I. OFFICER RESPONSIBILITIES**

### **Section I. President**

- a. Shall be chief presiding officer at all Interfraternity Council Executive Board Meetings and Interfraternity Council Meetings;
- b. Shall have no vote in the Interfraternity Council Meetings or in the Interfraternity Council, unless he is breaking a tie;
- c. Shall act in the best interests of the Interfraternity Council at all times;
- d. Shall have the power to remove all committee members with the approval of the Interfraternity Council;
- e. Shall be the official representative of the Interfraternity Council at all university, community or regional functions and meetings that the Interfraternity Council attends unless otherwise designated;
- f. Shall prepare at least two weeks before the installation meeting a transition guide for the next Interfraternity Council, to aid them as they start their terms
- g. Shall maintain a master copy of the Interfraternity Council Constitution, ByLaws, and record any revisions or amendments directly onto the master copy;
- h. Shall meet with the IFC Advisor to review the Constitution and ByLaws each year and review all recommendations before they are formally presented;
- i. Perform other duties this position may require.

### **Section II. Vice President of Administration and Finance**

- a. Shall be familiar with the duties, functions, and responsibilities of the Interfraternity Council president and assume those duties in his absence;
- b. Shall keep concise minutes of all Interfraternity Council business meetings and distribute these to the Fraternity and Sorority Life Advisors and each member organization;
- c. Shall keep a written record of minutes via the General Body Meeting Agenda
- d. Shall preserve and maintain all Interfraternity Council documents, letters and correspondence received;
- e. Shall maintain a current record of all organization active and associate members each semester as well as ledgers on all financial transactions of the Interfraternity Council;
- f. Shall serve as the recorder of Interfraternity Council Executive Board and Interfraternity Council General Body;
- g. Shall serve on the IFC Judicial Board as the recorder;
- h. Shall develop an Interfraternity Council budget;
- i. Shall collect and disburse all funds approved by the Interfraternity Council;
- j. Shall be required to cosign all financial account transactions of the Interfraternity Council with the President;
- k. Shall present a monthly financial report and statement to the Interfraternity Council;
- l. Shall deliver all funds, vouchers, bonds, checks, records, software and codes and books to his successor;
- m. Shall be chairman of the Budget and Finance Committee, charged with the responsibility for and coordination of an Interfraternity Council budget;
- n. Shall oversee the tax exemption process and file for tax exemption for the Interfraternity Council;
- o. Shall meet with the FSL advisor at the beginning of each semester to discuss the budget and make any necessary changes;
- p. Perform all other duties that this office may require.

### **Section III. Vice President of Judicial Affairs**

- a. Serve as chair of the IFC Judicial Board and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- b. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy, including but not limited to:
  1. The IFC Constitution, Bylaws, and policies;
  2. Federal, state, and local laws;
  3. The rules and regulations of Appalachian State University; and
  4. The general values-based conduct of fraternity men.
- c. Ensure proper filing and preparation for all judicial actions.
- d. Ensure compliance with all IFC judicial action imposed upon a member chapter.
- e. Shall be responsible for ensuring the enforcement of and compliance with all Interfraternity Council and Appalachian State University policies and guidelines, including serving as chair of the Interfraternity Conduct Review Board;
- f. Shall be responsible for the education of the member organizations on Interfraternity Council and

- Appalachian State University policies and guidelines;
- g. Educate member chapters on the IFC Constitution and Bylaws, judicial processes, and risk management policies.
- h. Conduct judicial policy and procedures training for new IFC Judicial Board justices.
- i. Shall be responsible for penalties associated with missing attendance requirements for events deemed necessary by the Interfraternity Council.
- j. Assist in conflict mediation between member chapters.
- k. Review all IFC governance documents in conjunction with the IFC President and the IFC Advisor, at least annually.
- l. Perform all other duties that this office may require.

#### **Section IV. Vice President of Member Development**

- a. Shall be charged with planning and executing events in accordance with the White Ribbon Campaign in the fall semester, Be the Match, and other Interfraternity community-wide events;
- b. Shall be responsible to ensure the development and execution of Interfraternity Council New Member Education Processes
- c. Be familiar with the duties of and act in the absence of the Vice President of Recruitment
- d. Coordinate diversity and inclusion programming for member chapters.
- e. Promote inclusion within member chapters in order to make the fraternity community more welcoming and inclusive to individuals from diverse backgrounds.
- f. Publish important educational programming dates and deadlines.
- g. Collect and distribute information about campus diversity and inclusion programming and resources.
- h. Build and maintain relationships with faculty, academic offices, and/or departments that support diversity and inclusion.
- i. Provide advice and support to member chapter new member education officers and programming officers to provide diversity and inclusion programming.
- j. Shall serve as the chair of the Interfraternity Council Programming Committee
- k. May establish a New Member Education Committee and if so, shall serve as the chairman of the Interfraternity Council New Member Education Committee
- l. Perform all other duties that this office may require.

#### **Section V. Vice President of Recruitment**

- a. Shall be responsible for the development and execution of the Interfraternity Council Recruitment Processes;
- b. Shall be charged with formulating and presenting a recruitment plan to the Interfraternity Council. This recruitment plan will detail all recruitment dates, rules, and regulations by which all Interfraternity Council affiliated organizations must adhere. Following the vote on the recruitment plan, the established plan may not be altered until after the end of the recruitment period that it was voted on.
- c. Shall host at least 2 roundtables per semester with the recruitment chairs of member fraternities to discuss the recruitment plan, explore and share recruitment tactics of the community, and advise all chapters in their recruitment processes.
- d. Shall be charged with planning and executing pre-recruitment events to showcase the Interfraternity Council member organizations and community;
- e. Shall coordinate post recruitment assessments and share all data collected with the Interfraternity Council executive board, member organizations, and other stakeholders;
- f. Shall work with the Vice President of Administration and Finance to develop a council recruitment budget;
- g. Shall work with the Vice President of Communications to develop and distribute all marketing materials around the structured recruitment processes, Interfraternity Council sponsored recruitment events, and information showcasing the Interfraternity Council member organizations;
- h. Perform all other duties that this office may require.

#### **Section VI. Vice President of Academic Affairs**

- a. Responsible for organizing educational seminars or programs available to Greek organizations and the rest of the student body of Appalachian State University in collaboration with the Panhellenic Vice President of Academic Affairs;
- b. Responsible for setting academic goals for the Interfraternity Council/Council;
- c. Responsible for working with the Interfraternity Council VP of Recruitment to set academic standards for potential new members and to see that these standards are met;
- d. Responsible for keeping members aware of their academic obligations and providing campus resources to organizations who need help maintaining academic standards;
- e. Conducts roundtables for member scholarship chairs at least 4 times per term;

- f. Establish a Scholarship for members of the Interfraternity Council;
- g. Academic disciplinary action for failure to meet ATLAS will be regulated and created by the Vice President of Academic Affairs with the Assistant Director of Greek Life as a reference point, if needed
- h. Coordinates the submission and review of Interfraternity Council member organizations' Academic Plans for each semester and meet with member organizations as needed;
- i. Shall perform all other duties that his office may require.

#### **Section VII. Vice President of Community Relations**

- a. Responsible for planning and managing programs/events that bring publicity towards Appalachian State Fraternity & Sorority Life and improve its image in the local community;
- b. Manage friendly contacts with business, local officials, and the University on behalf of the Interfraternity Council;
- c. Informing and involving the local community in events on and off campus;
- d. Organizing one event each semester that raises money for Fraternity and Sorority life's community partners;
- e. Promoting philanthropy and community service among fraternities and sororities;
- f. Coordinate at least two (2) community service events per semester for the Interfraternity Council member organizations
- g. Perform all duties that this office may require.

#### **Section VIII. Vice President of Communications**

- a. Shall act as chief communications officer of the Interfraternity Council;
- b. Shall be responsible for the dissemination of information about the Fraternity community to the public;
- c. Shall serve as webmaster for the Interfraternity Council webpages and media outlets;
- d. Shall act as the official correspondent for the Interfraternity Council and act on all correspondence received;
- e. Shall keep records and photos of fraternity and sorority related events
- f. Shall coordinate information to be disseminated to alumni, advisors, and stakeholders of the Interfraternity Council
- g. Perform all duties that this office may require.

### **Article II. MEETINGS AND PROGRAMS**

#### **Section I. IFC General Body Meetings**

Regular meetings of the council shall be held bi-weekly during the academic year. In the event that a council meeting falls on a University Holiday, there will be no meeting that week, unless rescheduled with a quorum vote of the body.

#### **Section II. Delegate Representation**

- A. All members will be represented by two delegates comprised of the Chapter President and one decided by each council member organization according to their documents and procedures.
- B. If the Chapter President or primary delegate are unable to attend, an alternative delegate selected by the organization may attend in their place.
- C. Each delegate must be an initiated member of their organization, unless they are representing a colonizing chapter
- D. Each delegate must be a full time student at Appalachian State University
- E. Members must submit their delegate information to the Interfraternity Council Executive Board prior to the first meeting of each semester

#### **Section III. Voting Procedures for Meetings**

- A. Each full member chapter has one vote.
- B. In order to vote, quorum must be present, which is three-fourths (3/4) of fraternities in good standing .
- C. A simple majority of quorum may be used to constitute a decision.
  - a. Majority shall consist of 50% plus one (1) of the voting members.
- D. In the case of a tie, the IFC President shall cast the deciding vote.
- E. If ballots are utilized, ballots are collected by the IFC President, Vice President of Judicial Affairs, or IFC Advisor
  - a. The IFC President, Vice President of Judicial Affairs, and the IFC Advisor shall remove themselves from IFC General Council to count the votes
  - b. Voting ballots shall be kept on record with the Vice President of Administration and Finance for one year after.

#### **Section IV. Absences**

- A. Member organizations are allowed two absences from Council meetings each semester.
- B. If a member organization misses more than two meetings, they will be in violation of this Constitution and will be subject to a fine imposed by the Interfraternity Council Judicial Board.

#### **Section V. Special Meetings**

- A. The President shall have the power to call the Council into special session, as he deems necessary providing, however, all members shall be given two business days advance notice as to the time and place of all special meetings.
- B. The Council may at any time request that the President call a special meeting provided such a request to be in the form of a petition signed by representatives of one half of the member fraternities. Said request shall be mandatory upon the President.
- C. The IFC Advisor may at any time request that the President call a special meeting.
- D. Any business conducted in special sessions for which there was not given 48 hour notice to each member fraternity shall be invalid.

#### **Section VI. Order of Business**

- A. All meetings will be conducted following the most recent version of Robert's Rules of Order
- B. All meetings will be Presided over by the President. If the President is absent, the meeting shall be presided over by the Vice President of Administration and Finance, then the Vice President of Judicial Affairs. If these three officers are not present, a meeting cannot be conducted.
- C. The order of business for all business/General Body meetings of the Interfraternity Council shall be:
  - a. Call to Order
  - b. Roll Call
  - c. Recognition of Guests
  - d. Officer Reports
  - e. Advisor Reports
  - f. Chapter Reports
  - g. Old Business
  - h. New Business
  - i. Discussion
  - j. Adjournment.

#### **Section VII. Required Events**

- A. A notice of two weeks must be given by the officers of the Interfraternity Council for any mandatory meeting or event with required participation
- B. Member Organizations are required to participate in the following annual events:
  - a. STRIDE
  - b. National Hazing Prevention Week
  - c. White Ribbon Week
  - d. Greek Week
  - e. Other events determined by the Interfraternity Council

#### **Section VIII. Conduct of Members at Meetings and Programs**

- A. All members of the Interfraternity Council shall observe decency of speech, leave the meeting to engage in conversation not relevant to the meeting, and avoid disrespect of personalities.
- B. All fraternity men, whether attending a meeting or community sponsored event, will conduct themselves in a respectful manner and be free of all substances.

### **ARTICLE III. ACADEMIC POLICY**

#### **Section I. Academic Expectations**

Member fraternities must maintain

- a. Maintain a collective chapter grade point average of 2.70 each semester
- b. Maintain a collective new member grade point average of 2.70 each semester

## **Section II. Good Standing on Academic Probation Status**

Any member fraternity whose chapter semester and/or new member semester grade point average falls below a 2.70 will be placed on a Good Standing on Academic Probation Status. Member fraternities will be placed on Good Standing on Academic Probation Status for the semester after their violation to Section I. of this article.

## **Section III. Duties of a Member Fraternity on Good Standing on Academic Probation Status**

Member fraternities placed on Good Standing on Academic Probation Status:

- a. will be limited to three social events they can host and attend during the semester of their status change;
- b. will have all initiated members attend a mandatory academic workshop sponsored by the Appalachian State University's Interfraternity Council;
- c. and will establish an academic/scholarship plan for all current members and new members outlining how the member fraternity will raise their semester grade point average.

## **Section IV. Academic Probation Status**

Any member fraternity whose chapter semester and/or new member semester grade point average falls below a 2.70 for two consecutive semesters will be placed Academic Probation Status. A member fraternity will remain on an Academic Probation Status until the chapter semester and/or new member semester grade point average is raised to at least a 2.70.

## **Section V. Duties of a Member Fraternity on Academic Probation Status**

Member fraternities placed on Academic Probation Status:

- a. will complete all duties as stated in Article \_\_, Section III.
- b. will be limited to one social event they can host and attend during the semester of their status change;
- c. will have all initiated members attend two mandatory academic workshops sponsored by the Appalachian State University's Interfraternity Council;
- d. will submit a summary of why member fraternity failed to raise their grade point average to at least a 2.70;
- e. and will establish a new academic/scholarship plan for all current members and new members addressing how member fraternity failed to raise their grade point average and outline how they will raise it.

# **Article IV. FINANCES**

## **Section I. Dues**

- A. The dues of the Council shall be \$12.50 per chapter member and \$150.00 base fee for each chapter per semester.
- B. New Member dues shall be \$10.00 per new member.
- C. If these dues are not paid in full by the date requested, the respective chapter will be levied a weekly fine of 10% of the amount owed on their invoice.
- D. In order to cover costs of special situations beyond the budgeted funds, the Interfraternity Council must approve a dues increase by a two thirds vote of all members.
- E. Interfraternity Council dues are billed off of the previous semester.

## **Section II. Budget**

- A. The Vice President of Administration and Finance is charged with the responsibility of formulating and supervising the Council's annual budget. The Vice President of Administration and Finance may establish an adhoc Finance Committee as he sees fit to aid in his responsibilities.
- B. The Interfraternity Council will have a fiscal year that runs from January through December.
- C. Budget must be approved by the 3rd meeting of the semester, and requires a majority approval to be passed.
- D. Failure to approve the budget will result in all expenditures to cease until a new budget is passed.

## **Section III. Fines**

- A. Failure to pay outstanding dues and fines within fifteen business days following notification of the amounts owed will result in lost voting rights at Council meetings, and the member organization in violation may be held to a membership status change.
- B. Fines may be established by the Interfraternity Council in accordance with this Constitution and the ByLaws of the Council.
- C. All fines collected by the council shall be put into the Interfraternity Council Scholarship Fund.

#### **Section IV. Academic Incentive Policy**

All Member Fraternity chapters will receive the following additions or reductions towards their IFC Dues based on their chapter's semester GPA

- A. Any Member Fraternity's chapter with a semester GPA at or above a 3.20 will receive a discount of \$2 per member.
- B. Any Member Fraternity's chapter with a semester GPA at or above a 2.90 but below a 3.20 will receive a discount of \$1 per member.
- C. Any Member Fraternity's chapter with a semester GPA below a 2.70 but at or above a 2.50 will receive an increase of \$1 per member.
- D. Any Member Fraternity's chapter with a semester GPA at or below a 2.49 will receive an increase of \$2 per member.

#### **Section V. Contingency Account**

The IFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

#### **Section VI. Requests for Reimbursement**

Individuals or member chapters conducting business on behalf of the IFC may request a reimbursement for their expenses utilizing the IFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and IFC Vice President of Administration & Finance.

#### **Section VII. Appropriate Use of IFC Funds**

IFC funds are under the jurisdiction of the IFC member chapters and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

### **Article V. RECRUITMENT**

#### **Section I. Fall Structured Recruitment**

- A. Fall Structured Recruitment dates and schedule will be set no later than the first week of April during the Spring Semester.
- B. The Interfraternity Council will be responsible for establishing a schedule, review of chapter recruitment events and schedules, and managing council sponsored events and Bid Day.
- C. During the Formally Structured Recruitment period, all officers of the Interfraternity Council will disaffiliate from their member organizations unless voted unanimously by the IFC Executive Board.
- D. All men participating in the fall structured recruitment process must be registered on ICS.
- E. Bid Lists are due to the Interfraternity Council by a predetermined date set with the structured recruitment dates.
- F. The council will be responsible for hosting at least two informational events during the Fall recruitment period, before the official recruitment period begins.

#### **Section II. Spring Structured Recruitment**

- A. The Spring recruitment schedule will be determined no later than the first week of November of the Fall semester.
- B. The Interfraternity Council will be responsible for establishing a schedule, review of chapter recruitment events and schedules, and managing council sponsored events and Bid Day.
- C. The council will be responsible for hosting at least one informational event during the Spring recruitment period, before the official recruitment period.
- D. The Campus Activities Office will verify grades through the Academic Verification Form on Engage.

#### **Section III. Eligibility for Membership**

- G. To be eligible to participate in Interfraternity Council Recruitment, potential members must be a full time student at Appalachian State University with at least a 2.7 cumulative GPA if the student has at least 12 credit hours, or have a 3.00 High School average as a first semester student. Grades will be verified by the Campus Activities Office and supplied to all member organizations one week prior to the start of Recruitment.

#### **Section IV. Recruitment Events**

- A. All events hosted off campus need to be at a 3rd Party Vendor or at a recorded fraternity property through Campus Activities.
- B. The schedule must be a comprehensive list with dates, times, location (including address), and a brief description of the event.
- C. Recruitment events should end no later than midnight.
- D. Member organizations are encouraged to include philanthropic events as part of their recruitment schedule.
- E. No women may participate in any fraternity recruitment event.
- F. All recruitment events are to be alcohol and drug free.

#### **Section V. Standing Recruitment Rules**

- A. No social events or where alcohol is present may be hosted by any fraternity during a structured Recruitment period. Nor can any alcohol be provided during any recruitment event to any potential new member.
  - a. Chapters can register/host tailgates, but it cannot be a registered recruitment event if alcohol will be present.
- B. No fraternity may provide for distribution, exhibition, or viewing any material such as videos or pictures depicting nudity.
- C. No fraternity may provide or exhibit any memorabilia depicting or promoting alcohol or drug use in association with a fraternity (Koozies, Beer logoed shirts, bottle openers, etc.)
- D. At the conclusion of preference dinners until the end Bid Day, there will be strict silence and no contact made to any potential members. A list of accepted Bids will be provided to each Member Organization at the conclusion of Bid Day at which time the no contact order will be lifted.
- E. No invitations to join a chapter will be extended before Bid Day.
  - a. Unless permission is granted from the IFC executive board.
- F. Bids may be extended outside of a structured recruitment period after an Academic Verification has been completed.
  - a. Bids cannot be extended after the first Friday in April during the Spring Semester or after the first Friday in November during the Fall Semester.
  - b. All bids extended after the recruitment period must have a formal grade check completed and approved by the University for any member to be eligible to join an organization.
    - i. This includes all recognized chapters, colonies, and expanding groups at Appalachian State University
- G. If a new member has been initiated to a fraternity, then initiation to another fraternity is rendered void.

### **Article VI. JUDICIAL PROCEDURES**

#### **Section I. Jurisdiction**

The IFC shall be a peer-governing organization with an independent Judicial Board, which shall have jurisdiction over cases involving alleged member chapter violations, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
- B. The rules and regulations of Appalachian State University.
- C. The general values-based conduct of fraternity men.
- D. The IFC Judicial Board shall work with the campus to implement a comprehensive conduct program that enhances peer-governance; respects the authority of the campus to adjudicate alleged violations of the Student Code of Conduct; and avoids multiple, overlapping conduct processes.
  - a. The IFC shall develop an agreement with the campus that identifies the role of each judicial body in adjudicating allegations of chapter-level misconduct.
  - b. The IFC Judicial Board shall defer to the campus to investigate and adjudicate hazing and sexual misconduct allegations, or any other allegation that is being investigated and/or adjudicated through the campus' conduct process.
- E. For all other instances, the Judicial Board has the autonomy and responsibility to adjudicate chapter-level violations.
- F. All organizations who fail to comply with the policies outlined in the Constitution, ByLaws, University Policies, or NIC Standards are subject to a hearing with the Interfraternity Council Judicial Board.
- G. Upon receiving reports of alleged violations, the Vice President of Judicial Affairs and the Interfraternity Council Advisor will determine if a hearing is necessary and which resolution pathway is to be used for judicial action.
- H. The Vice President of Judicial Affairs will report the determined outcomes of all formal hearings on the alleged violations to the Office of Student Conduct through the partnered resolution agreement.
- I. The IFC Judicial Board, IFC President, and IFC Vice President of Administration and Finance will be trained at the beginning of each semester by the IFC Vice President of Judicial Affairs and the IFC Advisor.

## **Section II. IFC Judicial Board Composition**

The IFC Judicial Board shall be composed of one IFC Justice from each full IFC member chapter, chosen by that member chapter, and shall be chaired by the IFC Vice President of Judicial Affairs.

## **Section III. IFC Justice Eligibility**

To serve as the IFC Justice for a member chapter on the IFC Judicial Board, an individual must meet the following requirements:

- A. Be an active member, in good standing, of an IFC full member chapter.
- B. Must have a cumulative grade point average of 2.5.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the mission and purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, and Appalachian State University policies.
- E. Not be a current member of the IFC Executive Board or serve as a delegate representative for the IFC General Body as defined in Article IV., Section III.
- F. Must complete all required training prior to fully serving as a voting member for any IFC Judicial Board hearings

## **Section IV. IFC Justice Selection**

- A. All appointments to the IFC Judicial Board must complete an eligibility verification form to be reviewed by the IFC Vice President of Judicial Affairs.
- B. If all requirements are met, the IFC President and Vice President of Judicial Affairs will inform the appointed justice and member chapter president of confirmation to the IFC Judicial Board..

## **Section V. Term of Office of IFC Justices**

The term of office for IFC Justices shall be for one calendar year running concurrently with the IFC Executive Board's term.

## **Section VI. IFC Justice Vacancies**

- A. In the event a member fraternity's IFC Judicial Board representative is permanently vacated, the member fraternity has 10 calendar days to submit a new Justice for verification as outlined in Article V., Section IV. of these Bylaws.
- B. If a chapter's seat remains vacant for more than 10 days, the member fraternity will forfeit their right to have representation for the remainder of the IFC Judicial Board's term.

## **Section VII. IFC Judicial Board Hearing Justice Selection**

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear a case. In the event the IFC Judicial Board rotation for service on a hearing falls upon an IFC Justice whose member chapter is involved in any way, with the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

## **Section VIII. IFC Judicial Board Hearing Attendance**

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to a hearing shall be present in order to conduct business on behalf of the IFC Judicial Board.
- B. Each IFC Justice assigned to a hearing is required to attend.
  - a. Failure of an IFC Justice to attend a hearing for which he was assigned shall result in his member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.
- C. In the event a Justice is unable to attend all hearing meetings, an alternative may be selected following the predetermined rotation, and provided with all case materials

## **Section IX. IFC Judicial Board Hearing Voting Policies**

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on a hearing board shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.



## **Section X. IFC Judicial Board Code of Ethics**

The IFC Vice President of Judicial Affairs and IFC Justices shall be held to individual Code of Ethics.

- A. Violations to Confidentiality
  - a. Individuals who break their confidentiality agreement will be subject to the following:
  - b. Removal from current judicial hearing
  - c. Removal from current leadership role, if applicable
  - d. Brought before the IFC Vice President of Judicial Affairs, the IFC President, the IFC Advisor, and the IFC Judicial Board for a hearing
  - e. Incur a fine towards their Member Fraternity chapter in the total of \$50

## **Section XI. Due Process**

In appearing before the Judicial Board, all parties to a Judicial Board hearing shall be forwarded certain rights, termed "due process." Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right to be free from double jeopardy.

## **Section XII. Filing of Complaints**

Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused. The complaint that is filed must be submitted within three weeks of when the event took place. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the IFC Vice President of Judicial Affairs may charge a member chapter with a violation.

## **Section XIII. Determination on Justiciability**

The IFC Vice President of Judicial Affairs shall make a determination on the justiciability of the alleged violations within three business days from the date a complaint is filed.

## **Section XIV. Notification of Charges**

Once the IFC Vice President of Judicial Affairs has determined the filed complaint has merit, the member chapter and its inter/national organization is to be provided written notification of the charges at least seven calendar days in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their Informal Resolution Hearing;
- B. Description of the alleged violation; and
- C. Due process rights.

## **Section XV. Investigatory Evidence**

All evidence related to a complaint shall be compiled and presented to all parties prior to any informal Resolution Hearing or formal Judicial Board hearing. All evidence shall be directly related to the complaint(s) alleged against the member chapter and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation.

## **Section XVI. Informal Resolution Hearing**

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint contains information sufficient to warrant further adjudication, he may offer the charged member fraternity the opportunity to participate in an Informal Resolution Hearing unless he feels that potential sanctions could include suspension or loss of IFC recognition.

In cases in which the charged member chapter accepts an Informal Resolution Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged member chapter to discuss the allegations of the complaint. Within three (3) business days of the Informal Resolution Hearing, the IFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations, provide the charged member chapter with his finding of violations and recommendation for a resolution through disciplinary or corrective sanctions. The charged member chapter has three (3) business days to accept or reject the terms of resolution. If the charged member chapter accepts the resolution, the charged member chapter waives all rights of appeal and the outcome is final.

If the charged member chapter rejects the offer of an Informal Resolution Hearing or the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

#### **Section XVII. Prohibited Sanctions for Informal Resolution Hearing**

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Resolution Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is warranted, the case shall be referred to a Formal IFC Judicial Board Hearing.

#### **Section XVIII. Formal IFC Judicial Board Hearing**

If:

- A. The charged member chapter rejects having an Informal Resolution Hearing;
- B. The charged member chapter rejects the findings and/or sanctions of the Informal Resolution Hearing
- C. The IFC Vice President of Judicial Affairs determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition; or
- D. The IFC Vice President of Judicial Affairs chose not to offer an Informal Resolution Hearing;

The IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing.

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear the case. In the event the IFC Judicial Board rotation for service in a hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and preside over all formal Judicial Board hearings.

#### **Section XIX. Formal IFC Judicial Board Hearing Proceedings**

For all IFC Judicial Board hearings, the following procedures shall be followed:

- A. **Participants:** Attendance at all IFC Judicial Board hearings shall be limited to the member chapters involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, the IFC Advisor, and the IFC Vice President of Judicial Affairs. At the discretion of the IFC Vice President of Judicial Affairs, witnesses may be excluded from the hearing room until it is his or her turn to testify. Additionally, the charged member chapter may be accompanied by its chapter advisor during any Formal IFC Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the member chapter. The chapter advisor shall only act in an advisory capacity and is not allowed to conduct any portion of the chapter's presentation.
- B. **Confidentiality:** All parties involved in a hearing are required to agree to a statement of confidentiality, which shall remain in effect until seven (7) business days following the notification to all parties of the board's findings.

Information shall not be disclosed regarding the following:

- a. Any individuals, member chapters, or IFC Justices involved.
- b. Details of the proceedings
- c. Witness testimony.
- C. **Hearing Process:**
  - a. **Initiation of the Hearing:** The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged member chapter of the formality of the hearing and the necessity of all parties to be truthful.
  - b. **Overview of Judicial Hearing Process:** The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
    - i. **Presentation of alleged charges, violations, and investigatory evidence against the charged member chapter shall be presented by the IFC Vice President of Judicial Affairs:**
      - 1. Charged member chapter may ask questions;
      - 2. IFC Justices may ask questions;
    - ii. **Presentation of charged member chapter:**
      - 1. IFC Justices may ask questions;
    - iii. **Calling of Witnesses**
      - 1. Charged member chapter may ask questions;
      - 2. IFC Justices may ask questions;
    - iv. **Charged member chapter may give final statement;**
    - v. **IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).**

**Section XX. Conflicts of Interest**

In the event the IFC Vice President of Judicial Affairs' member chapter is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, shall serve in his stead.

**Section XXI. Prohibition on Recruitment Restrictions as a Sanction**

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to Recruit.

**Section XXII. Non-Status Sanctions**

The IFC Judicial Board may impose sanctions that are punitive and/or educational, but not solely financial and do not restrict recruitment. The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for IFC Awards
- I. Censure

**Section XXIII. Status Sanctions**

- A. In the event of violations determined through the IFC Formal Hearing, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:
  - a. Probation: Loss of IFC voting rights and removal from good standing status, assigned a specific area of probation for a period of time, and any additional Non-Status Sanctions.
  - b. Suspension: Loss of IFC voting rights and removal from good standing status, inability to participate in IFC sponsored events/programs, and any additional Non-Status Sanctions.
  - c. Loss of IFC Recognition: The IFC Judicial Board will act as a recommending body and notify the Campus Activities Office and the Office of Student Conduct in formal writing within five (5) business days of the review if a member fraternity is recommended for loss of recognition.
- B. Organizational Probation and/or Suspension can only be granted through a Formal or Informal hearing with the University Organizational Conduct Board per the Code of Conduct. The Interfraternity Council Judicial Board will act as a recommending body and notify the Campus Activities Office in formal writing within five (5) business days of the review if a recommendation for probation or suspension is an appropriate sanction per the Board.

**Section XXIV. Duration of Sanctions**

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the member chapter has fulfilled the requirements of the sanctions imposed, the member chapter shall return to good standing. In the event the member chapter does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

**Section XXV. Notification of Findings**

Within three (3) business days of any Informal Resolution Hearing or Formal Judicial Hearing, the IFC Vice President of Judicial Affairs shall communicate in writing to the charged member chapter, its inter/national organization as needed, and its chapter advisor, as well as any relevant Appalachian State administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The IFC Vice President of Judicial Affairs shall notify the IFC General Body of any sanctions imposed upon a member chapter through any Informal or Formal Judicial Hearing.

**Section XXVI. Appeals**

The IFC Judicial Board's decision is subject to appeal by a member chapter within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds or be dismissed:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

**Section XXVII. Non-Status Sanction Appeals**

The IFC Executive Board shall hear appeals for Non-Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. The appealing chapter must be given at least one week's notice of the time, place, and procedure of the appeal hearing. Any individual from the appealing member chapter serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions, uphold the initial decision, or alter the sanctions imposed by the Formal IFC Judicial Board Hearing. Any alterations or dismissal must be approved by at least two thirds (2/3) of the IFC Executive Board. The IFC Executive Board may uphold the IFC Judicial Board's decision through a simple majority vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

**Section XXVIII. Status Sanction Appeals**

All status sanctions appeals will be handled through the Office of Student Conduct. All appeals should follow the process outlined in the Code of Student Conduct.